



EAST AURORA
SCHOOL DISTRICT 131

BUILDINGS AND GROUNDS

411 Hill Ave • Aurora, IL 60505

d131.org • (630) 299-5548

6/7/2024

Bid Request

Custodial Supplies Bid#2024-14

Additional Information

Addendum # 1

There is 1 amendment with (6) six questions, as part of this addendum. Please sign this document and include in your solicitation submission as acknowledgement of receipt and understanding.

Name of Company

Signature and Date

Reach your full potential!



Questions asked pertaining to Custodial Supplies Services Bid:

1. Is a bid bond required for submission of bid #2024-14 - Custodial Supplies?
No
2. Page 9, 29. Does this statement allow for alternate branded products other than currently used? **“The School District reserves the right to award the bid for any Schedule, Alternate, or combination of Schedules and Alternates as it deems appropriate.”** Exhibit B: Page 1: Liners, Paper products, Page 2: CHEMICALS. (*)
“Products to be compatible with the Diversey J-Fill dispensing system”.
The District would like bids for Diversey products only and the ones specified to be compatible with the “j-fill” dispensing system.
3. Page 11. Please include additional information on how the district plans on using this statement “a 2% discount shall apply to payments made within 15 days of the receipt of invoice”.
Please disregard this, The District will operate off net 30 for billing.
4. Page 20. Please clarify under DELIVERY OF MATERIALS ...**“Orders must be able to be placed by each building for delivery”**. Does this mean Inside Delivery and signatures are not required?
The District would like means to have each location be able to place orders for any and all supplies listed in the bid as needed. The orders are expected to be shipped within 48 hours and deliveries made to just inside a designated door established by The District. Signature will be required for verification purposes.
5. Page 32. Please clarify what is your definition of the **“boundaries of the school district”** ... as stated for purposes of this questionnaire, “Locally Owned” means that the registered address or principal place of business of the company is located within the boundaries of the school district”.
This questionnaire is asking if the business bidding is located within the boundaries of the physical school district of East Aurora D131.
6. EXHIBIT B (pages 1 & 2). How will this award be made? - By line item? By product category (e.g. liners, paper, chemicals)? Or one award for all three categories?
It is the intention of The District to award the bid by category to the most responsive bidder(s). The three categories are:
 - Liners
 - Paper products
 - Chemicals/supplies