

## **WORK PERMIT FORM**

\*\* Minors <u>under 16 years</u> of age may <u>NOT</u> be employed <u>before 7:00 AM or after 7:00 PM</u>, not work more than <u>3 hours</u> per day on school days and <u>8 hours</u> when school is not in session\*\*

\*\*You need to demonstrate GOOD ACADEMICS (NO Fs') and ATTENDANCE\*\*

## **DOCUMENTS NEEDED TO OBTAIN AN EMPLOYMENT CERTIFICATE FOR A MINOR**

- 1. Certificate of Physical Fitness (attached), filled out by a Physician
- 2. Birth Certificate of student (Copy)
- 3. Work Permit Form Completed filled out by Student, parent/guardian, & Employer)

STU	JDENT INFORMATION		
Students Name:			
Date of Birth:		_ Student Id:	
Address, City:			
EN	MPLOYER STATEMENT		
Name of employment:			
Employment Address:			
Employment Phone Number:		_Job Title:	
<u>Total</u> hours student will work per <u>week:</u>		_	
Is this a Park District/Private Club organiz	zation? ( ) YES ( ) NO Is liquo	r is served?	() Yes () NO
Employer Signature			
Title		_ Date	
Р	ARENT STATEMENT		
l,	, hereby give my child		
Parent's name		Student's name	
Permission to be employed by		_ as a	
	Company Name		Job title
Parent Phone Number		Date	
Parent/Guardian Signature			